

Outlook Web Access (OWA)

If you are off-campus and need to check your email, you can use Outlook Web Access on the CTC website to access your email account.

1. Go to the CTC website at www.ctcd.edu.
2. Click the “Faculty & Staff” tab. (You don’t need to select anything from the drop-down list.)
3. Click the “Outlook” button.
4. Enter your CTC email address and password. (If you enter your password incorrectly three times, you will need to contact the IT Help Desk to unlock your account.)
5. Click the “Sign in” button.